**ISD Senior School Libraries**

**Searching and Researching Tips & Tricks**



**Why Google Advanced?**

Will change the way you search! Puts you in charge of what you find

try Iranian politics in a normal Google search – you get the Western point of view

try this in Google Advanced:

* all these words: Iranian politics
* language: English
* region: Iran (same as a .ir search)
* last update: past 24 hours

You can also search by format, reading level, usage rights, exact phrase, etc.

**Searching for Quality Resources:**

ISD eResources

Navigate to:

* Firefly
* Senior School
* SrS Library
* eResources

Here, you’ll also find the school’s EasyBib Pro account

We have eResources in: History, Geography, Art, Music, current affairs, online databases, social issues, encyclopaedia, video resources, Spanish encyclopaedia

**Searching Library Resources:**

Destiny catalogue (from home)

Navigate to:

* Firefly
* Senior School
* SrS Library
* Destiny

Click on Senior School and LRC

Click on Login

User name: your ISD email address

Password: your Library number

Type in ebook science

**Searching Google:**

**Search for an exact term using speech marks:**

 “collateral damage”

 “axis of evil"

 “intelligence community”

**Search for a term, but remove certain hits, using - (works like the Boolean operator NOT)**

dewey -classification

Weimer -Republic

**Google Advanced Image**

**Safe Search**

Google Images:

try sexual reproduction with and without

try sexually transmitted diseases with and without

From Thursday:

Apple fruit (Search Tools… colour… black and white)

**Search a site or domain**

site:bbc.com/news Libya

domain:bbc.co.uk Libya

**Search for sites that link to a particular website (can help with checking for reliability)**

link:guardian.co.uk

**Use truncation (\*) to find words that start with certain letters (also called the wild card)**

tech\*

immuni\*

Be careful with letter strings that are too short or vague:

gre\*

**To find similar sites**

related:amazon.co.uk

The first hit is eBay

**To find a definition**

define: juxtaposition

**To search for a YouTube video**

youtube:video tutorial teaching algebra

**To search by filetype**

PDF

filetype:pdf economic terms

Excel

filetype:xls budget

Powerpoint

filetype:ppt banned books

Google Earth

 filetype:kmz New Britain

Word

filetype:doc victorians

**To search in only the text or the title**

allintitle: axis of evil

allintext: axis of evil

**For the experts!**

filetype:pdf allintext: "axis of evil"

**Things to play around with:**

Google advanced image search

Wolfram Alpha

Handwriting search on the iPad (open Google on an iPad, click on the gear icon, then ‘search settings’, then enable ‘handwrite’, then save)

**Search for Formats**

cell diagram

silly cats album

exports graphic

China map

Population growth infographic

**If you’re really interested, try these different search engines:**

<http://www.mahalo.com/category/language> for hand picked search hits

[http://www.wolframalpha.com](http://www.wolframalpha.com/) for data and maths

[http://www.clusty.com](http://www.clusty.com/) for deep or obscure information

[http://www.webopedia.com](http://www.webopedia.com/) for IT pros

<http://archive.org/index.php> archives of past webpages/wayback machine

<http://www.networksolutions.com/whois/index.jsp> to find out the background of a website

**To learn more about how to use Google in different languages:**

English: <http://www.google.com/insidesearch/tipstricks/>

Deutsch: <http://www.google.com/intl/de/insidesearch/tipstricks/>

Francais: <http://www.google.com/intl/fr/insidesearch/tipstricks/>

Espanol: <http://www.google.com/intl/es/insidesearch/tipstricks/>

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**Things to do today:**

**Today is all about YOU and YOUR needs, as well as the needs of YOUR students:**

Make sure that you can easily:

1. Get to DESTINY, the Library catalogue, and sign in to your account
2. Get to the LIBRARY WEBSITE
3. Get to the eRESOURCES page

Try out Google Advanced

Try out some of the search tips

Check out some of the alternative search engines

Learn more about Google Search using one of Google’s docs on this subject

Search by format (diagram, infographic, etc.)

Email me if you’d like to book a 1-to-1 session, or if you have a question

**Stuart Crouch**

**November 2014**

